

ACGC Safe Learning Plan

ACGC Public Schools will follow the below safe school plans for the 2020/2021 school year in accordance with county [data](#) and guidance provided by MDH/MDE.

ACGC PK-12 In-House Learning Plan

ALL STUDENTS IN SCHOOL

- *direct face-to-face student instruction (see samples below)
 - *create as much space between students and teachers as is feasible during the day
 - *use Google Classroom to streamline communication and educational information to parents
 - *follow health and safety guidelines to maintain a safe learning environment
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ACGC PK-6 Hybrid Learning Plan

ALL STUDENTS IN SCHOOL

- *direct face-to-face student instruction (see samples below)
- *create at least 6 feet between people to accommodate 50% capacity
- *use Google Classroom to streamline communication and educational information to parents
- *follow health and safety guidelines to maintain a safe learning environment

ACGC 7th-12th Hybrid Learning Plan

STUDENT WILL FOLLOW A/B SCHEDULE

- *direct face-to-face in-house instruction every other day (ex: T/TH in house, W/F distance learning)
 - *create at least 6 feet between people to accommodate 50% capacity
 - *use Google Classroom to streamline communication and educational information to parents
 - *follow health and safety guidelines to maintain a safe learning environment
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ACGC K-12 Distance Learning Plan

ALL STUDENTS LEARNING FROM HOME OR PARENT CHOICE INSTEAD OF IN-HOUSE/HYBRID LEARNING

- *K-5 will use Calvert Learning a standards based online curriculum administered by ACGC staff
- *6-12 will use Edmentum a standards based online curriculum administered by ACGC staff
- *ACGC provided Chromebook for every child K-12
- *students will have access to appropriate educational materials

Health and Safety:

- EPA approved cleaning supplies located in each classroom
- High use areas (bathrooms, cafeteria, common spaces) cleaned 3x more per day
- Scheduled cleaning practices throughout the school day by trained custodial staff
- MDE/MDH recommended protocols in place for supporting students and staff who become ill
- Staff trainings to support a safe school

ACGC PK-4 Sample Schedule and Information

*Please note the ACGC Elementary K-4 will have face-to-face student instruction for both **In-House and Hybrid Plans** as we can accommodate 50% capacity.

SAMPLE SCHEDULE:

7:30-8:15	Student Check In -Breakfast ** -Fine Motor Tubs/Social Interaction
8:15-8:45	Morning Meeting
8:45-9:00	Bathroom Break
9:00-10:00	WIN TIME -Interventions -1 on 1 Support -Lexia -Sight Words
10:00-10:30	Extra Recess/Gross Motor **
10:30-10:45	Phonics Lesson -Whole Group Lesson -Independent Work
10:45-11:45	Math Lesson & Station Work -Independent -Small Group Instruction -Manipulative Work -Mountain Math -IXL
11:45-12:15	Recess **
12:15-12:25	Clean Up & Lunch Prep
12:25-12:50	Lunch (in the cafeteria) **
12:50-1:00	Clean Up & Special Prep
1:00-2:00	Specials (PE, Music, STEAM) **
2:00-2:15	Whole Group Reading Instruction
2:15-3:15	Reading Stations -Independent -Small Group Instruction -Spelling Practice -Grammar Practice

Schedule Highlights:

Due to the space at the elementary school, during In-House and Hybrid model, students **can**:

- Eat lunch in the cafeteria
- Go outside for recess
- Use common spaces for indoor recess on rain or cold days as well as extra classroom space
- Receive additional teacher support (special education, title, social emotional, enrichment)
- Move throughout their classroom
- Go to specials (PE, Music, S.T.E.A.M.) each day

*Science, Technology, Engineering, Art and Mathematics)

**Student Support:

We have built in times and activities that allow students to remove their mask and/or shield (if they choose), while still following [MDH's guidelines](#). ACGC will support students as they navigate through the day and accommodate their

- Mountain Language
- IXL
- AR

3:15-3:30 Closing Meeting
 3:30 Get Ready for Dismissal

Questions??

PK questions contact Mrs. Maurer at 320-244-4623 or maurerm@acgcfalcons.org
 K-4 questions contact Mrs. Goracke at 320-244-4686 or gorackek@acgcfalcons.org

5th-12th Grade Information

*Please note the ACGC Elementary 5th-6th will have face-to-face student instruction for both **In-House and Hybrid Plans** as we can accommodate 50% capacity.

5th Grade SAMPLE Schedule

	7:45-8:00 Advisory Time	8:00 - 9:15 BLOCK 1	9:15 - 10:30 BLOCK 2	10:30 - 11:05	Lunch 11:05 - 11:30	Recess 11:30 - 11:50	12:00 - 1:15 BLOCK 3	1:15 - 2:00	2:00 - 3:30
Teacher A		Math	Math	Writing			Math	Social Studies	PE/Art/Music/Band Rotation
Teacher B		Reading	Reading	Writing			Reading	Social Studies	PE/Art/Music/Band Rotation
Teacher C		Science	Science	Writing			Science	Social Studies	PE/Art/Music/Band Rotation

6th-12th SAMPLE Schedule

1 st Hour	2 nd Hour	3 rd Hour	L	4 th Hour	5 th Hour	6 th Hour	7 th Hour
Math	Science	Social Studies	Lunch	PE	Band/Choir Study Hall	Interventions	English

*Updated schedules will be located on the ACGC website

Student Support:

We will build in times and activities throughout the day that allow students to remove their mask and/or shield (if they choose), while still following [MDH's guidelines](#). ACGC will support students as they acclimate through the day and

Schedule Highlights:

During In-House and Hybrid model, students **can**:

- Eat lunch in the cafeteria
- Go outside for recess
- Use common spaces for educational purposes

Questions??

5th – 12th Grade questions contact Ms. Wall at 320-244-4677 or wallr@acgcfalcons.org

Food Service

	<i>Breakfast</i>		<i>Lunch</i>	
<i>PreK-K</i>		Free	\$	2.55
<i>1-6</i>	\$	1.15	\$	2.55
<i>7-12</i>	\$	1.60	\$	2.80
<i>Adult</i>	\$	1.90	\$	3.85

ACGC will continue to follow the National School Lunch Program guidelines and regulations and implement the below food service plans. When students are in school, meals, snacks and beverages will be individually packaged or will be served directly to students. As always, we will ensure the safety of children with food allergies.

Our school provides healthy meals that meet the nutritional guidelines of the state. Parents can fill out the online application for Educational Benefits as well as deposit money into their child(ren)s account using the below steps.

Call Cleone at 320-244-4730
OR
Call Nancy at 320-244-4693

Steps to apply for Educational Benefits:

1. Login to JMC <https://acgcschools.onlinejmc.com/Parent/Login.aspx?ReturnUrl=%2fParent%2f>
2. Click "Register for 2020/2021"
3. Click "Meal Application"
4. Fill out the form

Steps for online payment (available 8/17/20):

1. Login to JMC <https://acgcschools.onlinejmc.com/Parent/Login.aspx?ReturnUrl=%2fParent%2f>
2. Click "Lunch"
3. Click "JMC Online Deposit"

ACGC PK-12 In-House Learning Plan

ALL STUDENTS IN SCHOOL

- *lunch and breakfast will be served in the cafeteria
 - *meal payment based on Educational Benefits Application
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ACGC PK-6 Hybrid Learning Plan

ALL STUDENTS IN SCHOOL

- * lunch and breakfast will be served at school
- *meal payment based on Educational Benefits Application

ACGC 7th-12th Hybrid Learning Plan

STUDENT WILL FOLLOW A/B SCHEDULE

(direct face-to-face in-house instruction every other day for example: T/TH in house, W/F distance learning)

- *In house day: lunch and breakfast will be served in the cafeteria
 - *Distance Learning day: lunch and breakfast will have a pickup option at the JrSr High School
 - *meal payment based on Educational Benefits Application
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ACGC K-12 Distance Learning Plan

ALL STUDENTS LEARNING FROM HOME OR PARENT CHOICE INSTEAD OF IN-HOUSE/HYBRID LEARNING

- *lunch and breakfast will have a pickup option at the JrSr High School
- *meal payment based on Educational Benefits Application

Transportation

District transportation is provided by Dayton's Bus Company. ACGC will continue to work closely with the bus company to provide the best service and capacity measures under the requirements. The bus company may alter bus routes to minimize and maximize ridership where feasible.

The state requires face coverings for school bus and van riders including students in kindergarten through grade 12. Students are welcomed and encouraged to supply and wear their own face coverings. Masks will be provided to those who do not have their own. Bus drivers will wear face coverings and may have a barrier between them and the students. Students must wear face coverings for the duration of the bus/van ride to school. Failure to comply with this requirement may result in removal from the bus/van.

The bus company/driver will work to create as much distance as possible between families on the bus. The bus will be filled from back-to-front. Siblings will be expected to sit together to best maximize the space and number of students we can get on the bus. It may not be feasible to maintain a 6 feet social distancing space on the bus or in the van. In a hybrid model, transportation would be set at a 50% maximum capacity and students will be assigned seats with siblings to help with maximum capacity within the bus.

Transportation vehicles will be cleaned and disinfected following each route, with special attention to high-touch areas. Doors and windows will be kept open when cleaning the vehicle and between trips to let the vehicles thoroughly air out. Students must stay home and not board transportation if they are experiencing symptoms of COVID-19 or have been exposed to someone positive for COVID-19.

If your child becomes ill during the day, they may not go home by bus or van. Parents will be expected to come to school to pick their child up.

Questions??

Call Dayton's Bus Company at 320-857-2220

COVID Safety Information

COVID-19 Program Coordinator:

District Wide – Nels Onstad, Superintendent and Val Carlson, Licensed School Nurse

Elementary- Kodi Goracke

JrSr- Robin Wall

In order to maximize the safety of our school buildings, ACGC will be implementing the following precautions regardless of the learning mode selected.

1. We will discontinue large gatherings/activities that do not allow for social distancing and limit non-essential visitors/volunteers/external groups.
2. Classroom teachers will develop and implement social distancing measures in their classrooms. Sharing of classroom supplies will be limited.
3. Face Masking: Per the governor's executive order, face coverings are required for all students, staff and other persons present in any ACGC building or vehicle. Exemptions will be allowed according to the governor's order. Preschoolers under the age of 5 are not required to wear face coverings. Each student and staff member will be supplied one cloth mask. Staff members will also be provided a face

shield. Staff, students, and parents/guardians are also welcomed and encouraged to supply and wear their own face coverings. In the event a mask is forgotten or lost during the school day, a mask will be provided. Distance Learning options will be provided to students who do not comply with the face covering order.

4. Students are expected to wash hands or use hand sanitizer throughout the day, especially before meals. Hand sanitizer will be provided at each school.
5. Drinking fountains will be turned off with only the water bottle filling option available. Water bottles may be used at hydration stations.
6. When possible, staggered schedules will be utilized to minimize the number of people moving throughout the hallways at a given time.
7. Enhanced cleaning and disinfecting schedules have been implemented in all schools, including frequent disinfecting of high-touch surfaces such as desks, tables, bathrooms, and more. You'll see clear barriers in offices at the first point of contact, new signage and areas that have been redesigned to promote social distancing. Hand sanitizer will be provided in common and public spaces, and in classrooms.
8. Heating, ventilating and air conditioning (HVAC) building systems have been assessed and maintained for proper ventilation and filtration. Systems are continuously evaluated and maintained to ensure healthy indoor air quality that meets industry standards.
9. All non-essential visitors will be restricted:
 - a. Volunteers
 - b. Outside Organizations
 - c. Guest Presenters
 - d. Deliveries

Questions??

For the latest Health and Safety Information please visit the "HEALTH & SAFETY" Tab located on our website.

Delivering Direct Student Support Service

School staff will need to be in close contact with students when they provide certain services within the school setting, including: evaluation for service eligibility; screening for developmental or other health conditions; personal care services; and specialized instruction and related services for students with special health care needs or disabilities. Personal protective equipment will be used to reduce the risk of COVID-19 transmission during the provision of these and other services that require close, physical and prolonged contact. ACGC staff will follow the [Guidance for Delivering Direct Student Support Service](#) from the Minnesota Department of Health (MDH) regarding staff protective equipment for all students who need personal and/or medical care.

Special Education, English Language Learners, Intervention, and School Social Workers/Counselors will be included in the learning minutes for the day. General Education teachers are responsible for providing modifications and accommodations as outlined in a student's IEP/504 or unique learning plan. Please work with Special Education case managers for IEP related questions, 504 Coordinators for 504-related questions and English Learner teachers to appropriately accommodate students who receive services.

Staff and/or student schedules may be redesigned to provide access to individualized learning to meet IEP and 504 plans and to maintain health and safety guidelines.

Students receiving special services, such as Special Education students, multilingual learners, and speech, reading and math support, **may** have more days in classrooms than the basic Hybrid schedule outlines. We will be looking for opportunities to increase face-to-face time for other students as needs become evident. These details will be determined by student support teams.

Students receiving Special Education services may be in need of additional in-person or online services based on IEP needs. The following data will be reviewed to determine if additional support is needed:

- IEP goals and objectives
- Related Service needs
- Federal Setting
- Positive Behavior Support plans
- Progress on IEP goals and objectives during Distance Learning in the 2019-20 school year

Any changes in Special Education services will be determined by the IEP team through a Contingency Learning Plan (CLP) which will include plans for each of the three instructional models (in-person, hybrid, or distance learning).

English Learners will continue to receive language development services regardless of the learning model. Service and support will be personalized based on individual need. General education teachers will collaborate to ensure equal access to grade-level standards.